

# Guidelines for Inspection Related Fees

This guideline describes how fees will be charged for inspection-related activities for the Regional Private Sewer Lateral (PSL) Program. The fees were adopted in June 2013 and updated effective July 1, 2019. Inspectors, contractors, property owners and those needing to comply with PSL Program requirements can use this guideline to assist with inspection planning and payment.

## PSL Program and Inspection Fee Overview

The Regional PSL Program requires property owners to obtain a Compliance Certificate when buying or selling a property, performing construction or remodeling valued at or greater than \$100,000 or increasing or decreasing water meter size. The Compliance Certificate fee is \$260 and includes the cost of one verification test inspection for a single sewer lateral. This fee may be assessed for performance of a verification test that results in issuance of a new Compliance Certificate or annotation of an existing Compliance Certificate.

**Table 1. Summary of Inspection Related Fees**

Type	Amount	Applicability
Inspection Rescheduling (See Table 2 for details)	\$80	<ul style="list-style-type: none"> <li>Rescheduled after 7:00 am on day of appointment</li> <li>Contractors who are not ready</li> <li>No shows</li> <li>Includes return inspection after failed test or test setup</li> </ul>
Extra Lateral/manhole or Verification Test (See Table 3, 4 and 5 for details)	\$70	<ul style="list-style-type: none"> <li>Fee charged for each additional lateral/manhole or verification test for more than 1 lateral on a parcel or parcels.</li> </ul> <p>When a contractor or property owner is planning work on a parcel with multiple laterals, including branch laterals (private sewer mains) contact the Regional PSL Program Scheduling Desk at (510) 287-1599 to review lateral information for the parcel and schedule testing.</p>
Off-Hours Verification Test (See Table 6 for details)	\$210 minimum	<ul style="list-style-type: none"> <li>\$210 for 2.5 hours – \$210 is the minimum charge</li> <li>Appointments will be charged \$210 for each additional 2.5 hour increment. Please allow at least 2 full business days to process the off-hours inspection request. For example, if a contractor is looking for a weekend appointment, the request should be made by calling (510) 287-1599 no later than Wednesday afternoon.</li> </ul>

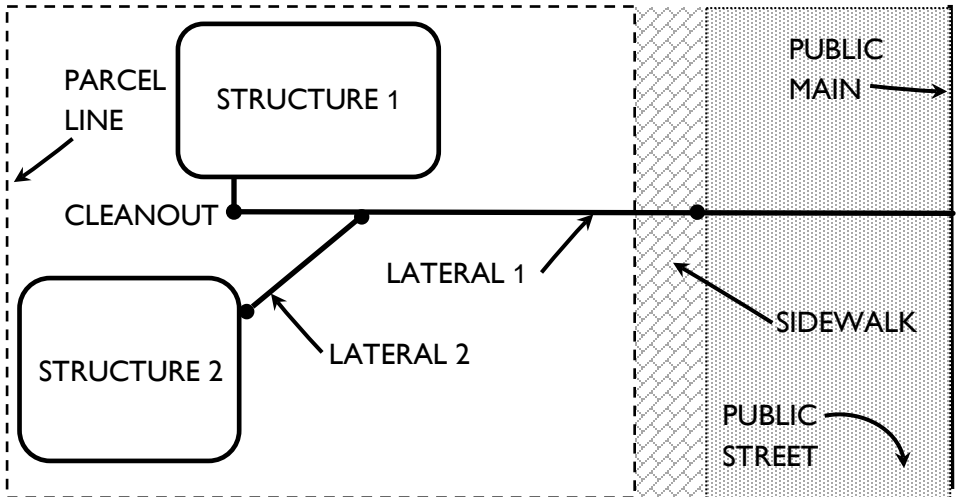
The tables on the following pages include detailed descriptions for each category of fees and, where appropriate, sample scenarios and diagrams for how fees will be charged.

**Table 2. When and How Rescheduling Fees Will Be Charged**

Rescheduled Appointment	Appointments rescheduled or canceled after 7:00 am on the day of the appointment will be charged a rescheduling fee.
Contractor Not Ready	If the contractor is not ready at the beginning of the appointment window/when the inspector arrives at the site, a rescheduling fee will be charged for the return inspection. <i>Ready means that sewer lateral work is complete, the verification test equipment is set up, and the sewer lateral is already pressurized with water or air.</i>
No show	If a contractor is not at the site at their scheduled appointment time, a rescheduling fee will be charged for the return inspection.
Failed Test or Setup	If a sewer lateral fails a pressure test or fails due to improper pressure test set-up, a rescheduling fee will be charged for the return inspection.

**How to Pay:** Rescheduling fee payment will be required before a Compliance Certificate is issued. Final payment for this charge can occur when the appointment is rescheduled or cancelled, or after the inspection is completed.

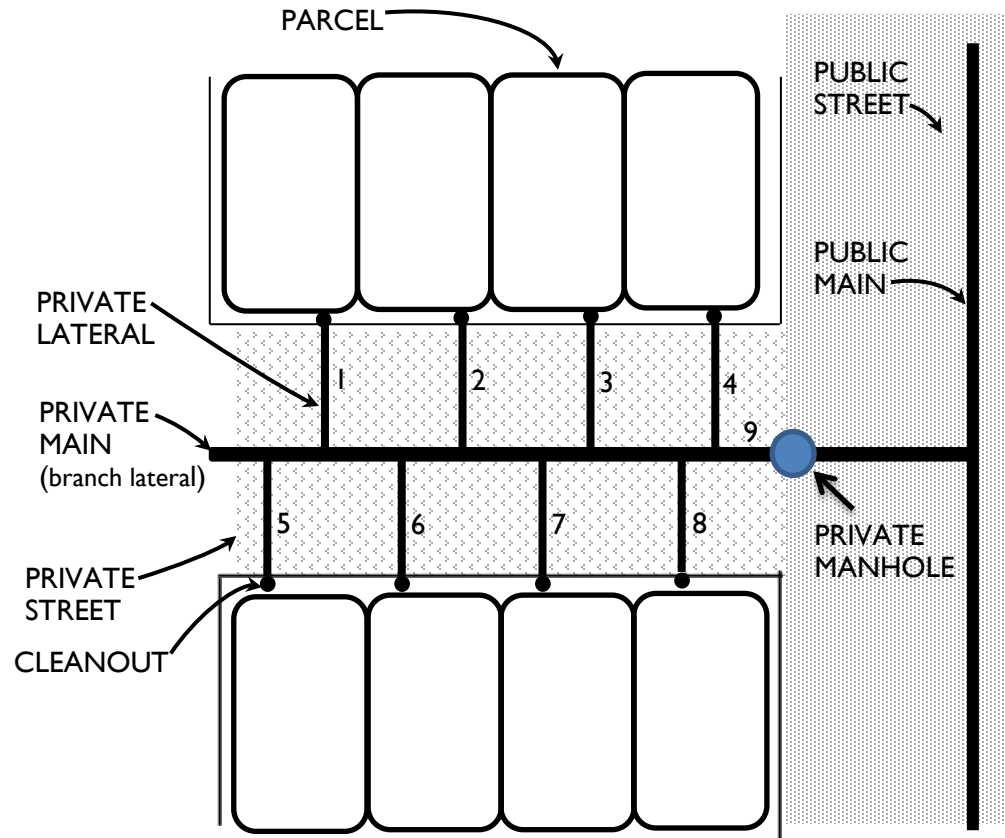
**Table 3. Extra Lateral/Manhole or Verification Test Fees How Fees Will Be Charged**

General Information	Extra lateral/manhole or verification test fees will be charged depending on site conditions and sewer lateral configuration.								
Extra Lateral Example	<p><b>SCENARIO ONE: 1 parcel with 2 structures and 2 laterals, 1 lateral connects to public sewer main, all tested at once</b></p>  <table border="1" data-bbox="402 1575 1421 1753"> <thead> <tr> <th>FEE TYPE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Compliance Certificate</td> <td>\$260 (includes observing verification test for 1 lateral)</td> </tr> <tr> <td>Extra Lateral</td> <td>\$70 = (1 lateral x \$70/lateral)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>\$330</b></td> </tr> </tbody> </table>	FEE TYPE	AMOUNT	Compliance Certificate	\$260 (includes observing verification test for 1 lateral)	Extra Lateral	\$70 = (1 lateral x \$70/lateral)	<b>TOTAL</b>	<b>\$330</b>
FEE TYPE	AMOUNT								
Compliance Certificate	\$260 (includes observing verification test for 1 lateral)								
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<b>TOTAL</b>	<b>\$330</b>								

**Table 3. Extra Lateral/Manhole or Verification Test Fees How Fees Will Be Charged (continued)**

Extra Lateral Example

**SCENARIO TWO: 1 verification test, 9 laterals all tested at once in a private sewer system that connects to public sewer main, plus one manhole test**

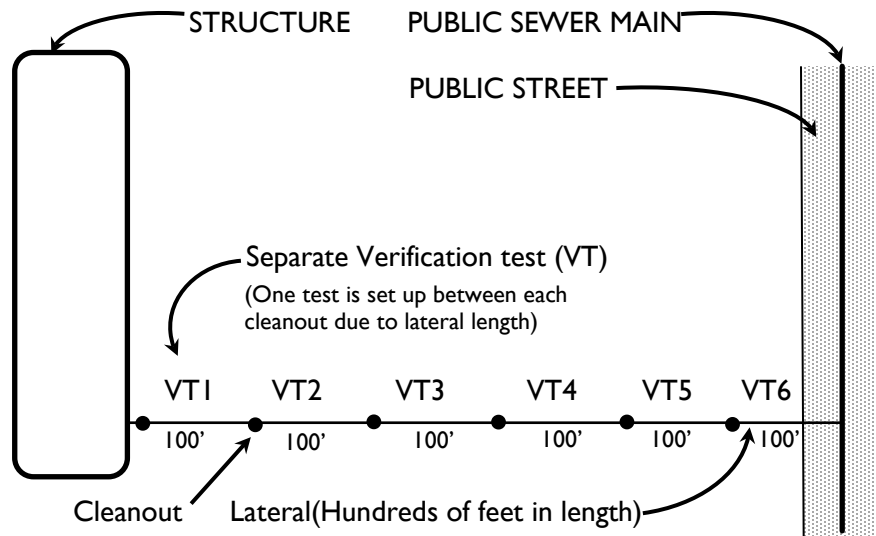


FEE TYPE	AMOUNT
Compliance Certificate	\$260 (includes observing verification test for 1 lateral)
Extra Lateral	\$560 = (8 laterals x \$70/lateral)
Manhole	\$70 (1 manhole test in the same appointment)
<b>TOTAL</b>	<b>\$890</b>

**Table 3. Extra Lateral/Manhole or Verification Test Fees - How Fees Will Be Charged (continued)**

Extra Verification Test Example

**SCENARIO THREE: 1 very long lateral, multiple verification tests performed between cleanouts, lateral connects to public sewer main**



FEE TYPE	AMOUNT
Compliance Certificate	\$260 (includes observing verification test for one lateral segment)
Extra Verification Test	\$350 = (5 tests x \$70/test)
<b>TOTAL</b>	<b>\$610</b>

**How to Pay:** Extra lateral/manhole or verification test fee payment will be required before a Compliance Certificate is issued. Final payment for this charge will occur *after* the inspection is completed.

**Table 4. Off-Hours Verification Test Fees - When Fees Will Be Charged**

General Information	<p>Off-Hours Verification Tests are those <b>not</b> performed between 8:00 am and 5:00 pm, Monday through Friday, or tests performed on EBMUD Holidays.</p> <p>Fees: The minimum charge is \$210 for 2.5 hours. Charges consist of onsite inspection time plus 1 hour for pre- and post-inspection paperwork, data entry, and roundtrip travel, regardless of location in the wastewater service area. Appointments longer than 2.5 hours will be charged an additional \$210 fee for each partial or full 2.5-hour increment. Below are sample charges for different scenarios.</p>
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<p>Off-Hours Verification Test Example</p>	<p><b>SCENARIO ONE: Weekday, 7 am appointment for inspection of 1 lateral</b>  Onsite Time = 45 minutes  Pre and Post Inspection Paperwork, Data Entry, and Travel Time = 1 hour  Total Time = 1.75 hours</p> <table border="1" data-bbox="396 380 1227 583"> <thead> <tr> <th>FEE TYPE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Off-Hours</td> <td>\$210</td> </tr> <tr> <td>Compliance Certificate</td> <td>\$260</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>\$470</b></td> </tr> </tbody> </table>	FEE TYPE	AMOUNT	Off-Hours	\$210	Compliance Certificate	\$260	<b>TOTAL</b>	<b>\$470</b>		
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<p>Off-Hours Verification Test Example</p>	<p><b>SCENARIO TWO: Saturday morning appointment for inspection of 6 sewer laterals</b>  Onsite Time = 4.25 hours  Pre and Post Inspection Paperwork, Data Entry, and Travel Time = 1 hour  Total Time = 5.25 hours (3, 2.5 hour increments)  Number of Extra Laterals = 5</p> <table border="1" data-bbox="396 919 1227 1205"> <thead> <tr> <th>FEE TYPE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Off-Hours</td> <td>\$630 (3, 2.5hr increments x \$210)</td> </tr> <tr> <td>Compliance Certificate</td> <td>\$260 (includes observing verification test for 1 lateral)</td> </tr> <tr> <td>Extra Lateral</td> <td>\$350 (5 laterals x \$70/test)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>\$1240</b></td> </tr> </tbody> </table>	FEE TYPE	AMOUNT	Off-Hours	\$630 (3, 2.5hr increments x \$210)	Compliance Certificate	\$260 (includes observing verification test for 1 lateral)	Extra Lateral	\$350 (5 laterals x \$70/test)	<b>TOTAL</b>	<b>\$1240</b>
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Extra Lateral	\$350 (5 laterals x \$70/test)										
<b>TOTAL</b>	<b>\$1240</b>										

**How to Pay:** Final payment for this charge will be calculated by EBMUD *after* the inspection is complete. Off-hours fee payment will be required before EBMUD will issue a Compliance Certificate.